

The Governing Body of Southern Regional College

Meeting of the Education Committee of the Governing Body scheduled for
Tuesday 24 March 2026 at 17.30 via TEAMS

Item No	Item	Papers	Action	Presenter	TOR
1.	Welcome and Apologies for Absence	Verbal	Noting	Secretary	
2.	Declaration of Interests	Verbal	Noting	Chair	
3.	Minutes of meeting 27 January 2026	Enclosed	Approval	Chair	
4.	Matters Arising <ul style="list-style-type: none"> • Action Sheet 	Enclosed	Noting	Chair	
5.	Chair's Business	Verbal	Noting	Chair	
6.	CDP Report Card and Targets 25-26	Enclosed	Noting	Ms Shackels	
7.	Whole College Quality Improvement Plan Update <ul style="list-style-type: none"> a) Traineeship Action Plan b) Traineeship Essential Skills Action Plan 	Enclosed	Noting	Ms Shackels	1, 2, 4, 6, 7
8.	Artificial Intelligence (AI) Sectoral Update	Presentation	Noting	Ms Shackels	
9.	Student Enhancement-World Skills, Teaching and Learning	Presentation	Noting	Ms Shackels	
10.	Curriculum Directors Working Group	Verbal	Noting	Ms Shackels	1, 2, 4, 8
11.	Any other business				
12.	Review of Meeting				
Date and Time of Next Meeting – Tuesday 19 May 2026 at 17.30 via TEAM's					

Distribution List:

Members: Mr Stuart Harper (Chair), Mrs Lee Campbell (Principal/Chief Executive), Dr Thomas Moore (Governing Body Chair), Mrs Hilary Singleton, Mrs Angela Whiteside, Dr Liz Finnigan and Ms Celine Maria Corhea.

Attendees: Ms Libby Shackels (Director of Curriculum), Mrs Fiona Bradley (Assistant Director FE and Training), Mrs Elaine Nesbitt (Acting Assistant Director HE and Quality) and Mrs Emma Foster (Secretary to the Governing Body).

TERMS OF REFERENCE

The Education Committee is responsible for overseeing the colleges curricular provision, especially the nature, quality and performance of the provision and the extent to which it meets the needs of the community the College seeks to serve.

The responsibilities of the Education Committee are to:

1. Ensure that the College educational and training mission at all levels [FE, HE etc] is appropriate to the needs of its students and the community;
2. Ensure that the nature, range, accessibility and quality of the College curriculum provision is appropriate to students and employers;
3. Ensure that separately funded and contracted programmes are effectively delivered and monitored;
4. Monitor the impact of DfE strategic proposals, the broader educational environment and current issues in the educational environment on current and future curricular provision;
5. Review the systems used to monitor the quality and effectiveness of teaching and learning;
6. Review the quality of provision of student services including support services, career guidance and learning resources;
7. Review and evaluate students' outcomes including enrolment, retention and achievement rates through the College Self Evaluation Process;
8. Evaluate the relevance of the curriculum to the educational and vocational needs of all of its students including those students with special educational needs;
9. Review and approve local policies that fall within the remit of the Committee;
10. Provide assurances to the Governing Body on the College's higher education provision.