

## The Governing Body of Southern Regional College

Standard meeting of the Governing Body scheduled for  
**Tuesday 02 September 2025 at 17.30 in the Boardroom, Newry West Campus.**

Item No.	Item	Papers	Actions	Presenters
1.	Apologies for Absence	Verbal	Noting	Secretary
2.	Declaration of Interests	Verbal	Noting	Chair
3.	Minutes of the Governing Body meeting held on 17 June 2025	Enclosed	Approval	Chair
4.	Matters Arising <ul style="list-style-type: none"> <li>Action Sheet</li> </ul>	Enclosed	Noting	Chair
5.	Chairman's Business <ul style="list-style-type: none"> <li>Developing The Skills for Northern Ireland's Future (NI Assembly PAC 22 May 2025)</li> <li>Committee Chairs' Terms of Office</li> </ul>	Verbal	Noting	Chair
6.	Principal & Chief Executive's Business <ul style="list-style-type: none"> <li>CEF Circular: CEF 2024/03 Lecturers' Pay</li> </ul>	Paper	Noting	Mrs L Campbell
7.	Business Case <ul style="list-style-type: none"> <li>Microsoft Campus and Security Platform</li> </ul>	Enclosed	Approval	Ms J McGuigan
8.	Committee Minutes for Adoption <ul style="list-style-type: none"> <li>Finance and General Purposes Committee 29 April 2025</li> </ul>	Enclosed	Adoption	Committee Chairs
9.	Committee Draft Minutes for Review <ul style="list-style-type: none"> <li>a) Education Committee 03 June 2025</li> <li>b) Finance and General Purposes Committee 10 June 2025</li> </ul>	Enclosed	Review	Committee Chairs
10.	Partnership Agreement Review	Enclosed	Review	Chair
11.	ICS Board Effectiveness Review – Final report	Enclosed	Noting	Mrs L Campbell
12.	DfE ARAC Partner Organisation Governance and Performance Update 2025-2026 Quarter 1	Enclosed	Noting	Chair
13.	Enrolment Update	Verbal	Noting	Ms Shackels
14.	Any Other Business <ul style="list-style-type: none"> <li>Skills Competitions Funding letter</li> </ul>	Verbal/ Enclosed	Noting	Chair Mrs L Campbell
15.	Review of Meeting			

**Date of next Governing Body Meeting: Thursday 27 November 2025 at 17.30 in Boardroom, Armagh Campus.**

### Distribution List:

#### Governors:

Dr Thomas Moore (Chairman), Mrs Lee Campbell (Principal / Chief Executive), Mrs Geraldine Campbell, Dr Liz Finnigan, Mr Sean Fitzsimons, Mr Nick Harkness, Mr Stuart Harper, Mrs Monica Kelly, Mrs Patricia McCaffrey, Mr Gary McMurray, Dr Laura Milner, Mrs Sharon O'Hare, Mrs Hilary Singleton, Mr Andrew Sloan, Mr James Hutchinson (Student Governor), Mrs Tracy Strachan and Mrs Angela Whiteside.

**Attendees:**

Ms Joanne McGuigan (Interim Director of Finance and Planning), Ms Libby Shackels (Director of Curriculum), Mr Raymond Sloan (Director of Client Services) and Mrs Emma Foster (Acting Secretary to the Governing Body).

**TERMS OF REFERENCE**

The Governing Body of Southern Regional College is responsible for securing the efficient and effective management of college activities and property. It is also responsible for the quality of service that the College offers to learners, communities and businesses as well as the Colleges financial health and strategic direction. The designated Accounting Officer role is held by the Principal/Chief Executive of the college. They are responsible for the propriety and regularity of the public finances of which the Accounting Officer is answerable.

The Governing Body is made up of a Chairperson and Vice Chair, the Principal and Chief Executive and currently 14 committee members which include two staff governors and a student governor.

The ToR can be summarised as follows:

**In particular, the Governing Body is responsible for securing the efficient and effective management of College activities and property**

1. The governing body provides strategic oversight, ensuring that the college's mission, vision, and strategic goals are aligned with its educational objectives and community needs.
2. Ensures fair employment practices, staff development, and a positive working environment.
3. The Governing Body must guide the strategy of the college in line with the priorities set by the Department and the NI Executive.
4. It must also review and approve local policies that fall within the remit of the Committee.
5. Follow a policy of openness and transparency.
6. Contribute to the maintenance or increasing of public confidence in the quality of the College's corporate governance and management.
7. Members should bring independence, objectivity, impartiality and expertise to both college decision making and challenge processes.
8. To maintain a high standard of governance in relation to public funds.
9. The governing body oversees the college's financial health, approves budgets, and ensures responsible financial management. It also monitors financial performance and compliance.

Further details can be found in the document links overleaf.

Standing Orders

[Governing Body Standing Orders](#)

Partnership Agreement

[Partnership agreement between DfE and SRC](#)

Instruments of Government

[Model Instrument of Government for Colleges of Further Education](#)

Articles of Government

[FE college model instrument and articles of government | Department for the Economy](#)

Northern Ireland Audit Office Guidelines

[Effective Audit and Risk Assurance Committees | Northern Ireland Audit Office](#)