



## Higher Level Apprenticeships (HLA)

# Accounting Technicians Ireland Level 5 Diploma For Accounting Technicians

<b>Level</b>	Higher Level Apprenticeship (HLA)	HLA is underpinned by the Level 5 Diploma for Accounting Technicians
<b>Course Length</b>	2 years	Awarded by Accounting Technicians Ireland
<b>Start Date</b>	September 2020	Funded by the Department for the Economy through their apprenticeship programme

Southern Regional College supported by Accounting Technicians Ireland and Chartered Accountants Ireland is currently recruiting for the next cohort of apprentices to the Higher Level Apprenticeship programme in Accountancy from September 2019. Up to 30 apprentices will be recruited for the higher level apprenticeship. The College will act as the delivery agent for participant accountancy practices. This role will include promoting the apprenticeship to students across schools and colleges, co-ordinating the recruitment and selection process in conjunction with sponsoring employers, delivering 'off the job' learning at the College as well as monitoring apprentice progress against agreed individual learning plans and milestones.

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### Accounting Technicians Ireland Level 5 Diploma For Accounting Technicians

#### Programme Overview

Level 5 Apprenticeship Framework:  
Duration 2 years, 1 day per week from 9am-6pm for 30 weeks - Southern Regional College

The apprenticeship framework will be at Level 5 and include the Accounting Technician Diploma as the main knowledge based component of the framework. Each apprentice will also undergo a specific induction programme (1 week intense) and an online mentoring programme.

This apprenticeship aims to provide a structured environment where apprentices, under the supervision of a qualified mentor, develop the professional values, leadership, technical/functional competencies and the personal and interpersonal attributes that define the role of an accounting technician and chartered accountant.

ATI is committed to providing training to all company mentors. The training is being provided to ensure consistency of 'on the job' programme standards and quality.

Apprentices will be enrolled as students and subsequently full members of Accounting Technicians Ireland during their learning journey. Apprentices who complete the Level 5 apprenticeship successfully may be eligible to progress to the Level 7 programme (Chartered Accountants Ireland).

#### Entry Requirements

Employers are seeking to attract applicants who have a keen interest in Accountancy. They expect applicants to demonstrate a "can do" attitude.

In addition applicants must:

- Possess a minimum grade B in GCSE Maths and grade C in GCSE English (or University approved equivalent\*)
- Have obtained a Level 3/A level or equivalent qualification equating to 96 UCAS points
- Secure employment with an approved employer who will support you through the HLA programme.

Please note that this criteria may be further enhanced by employers and short-listed applicants will also be interviewed by the company prior to the offer of employment.

\*<https://www.ulster.ac.uk/apply/entrance-requirements>

#### The September intake will specifically target:

- Accountancy practices and businesses that are offering a job opportunity for new employees
- Students from further education and school leavers (Applicants who hold a HE qualification in a related discipline may not be eligible)

#### Assessment

Assessment within this programme will be external exams

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|---------------|--|
| <b>Year 1</b> | Financial Accounting<br>Business Management<br>Taxation<br>Law & Ethics  |
| <b>Year 2</b> | Advanced Financial Accounting<br>Advanced Taxation<br>Management Accounting<br>Integrated Accounting Systems (IAS) |

#### Application

**Stage 1.** Complete both the application form and the employer additional information form. Attend a pre-enrolment information session where you will receive more information about your chosen course. You will be advised if you can progress to stage 2, if you meet or have the potential to meet the entrance criteria.

**Stage 2.** For applicants who receive a Conditional Offer from the SRC, your employer additional information form will be forwarded to a list of potential employers identified by SRC. Alternatively if you have an employer in mind you can contact SRC who will assess workplace suitability. You will progress to stage 3 if you meet the employer's criteria for interview selection.

**Stage 3.** Interview stage - If following the interview stage you secure a conditional offer of employment under the Higher Level Apprenticeship programme you will progress to stage 4.

**Stage 4.** Applicants must present evidence to SRC on A Level results day **13th August 2020** to prove that relevant A Level or equivalent qualifications have been achieved. Evidence of a conditional offer of employment must also be in place at this time.

Please note:

1. Employers are responsible for contacting you (the applicant) directly to invite you for interview. SRC are not involved in the shortlisting or interview process. Employers are responsible for contacting you (the applicant) directly to make you an offer of employment.
2. The HLA programme will run subject to sufficient enrolments. Although you may be in receipt of a FIRM letter of offer for the course, the college reserves the right to only run the course if sufficient enrolments are in place.
3. Attendance is strongly recommended by all Higher Level Apprenticeship Applicants at the Southern Regional College's Careers session. Invitations will be issued to advise date, time and location.

**You are required to attend all interviews you are invited to during this process both for college and employer.**

#### Costs

There are no costs incurred as this is funded by the Department for the Economy and the European Social Fund through the HLA programme.

#### Eligibility

- Residency conditions apply
- Candidates should not be currently on any other Government funded training
- Apprenticeship candidates with an HND, Foundation Degree or Degree in a related discipline may not be eligible.

#### Progression Opportunities

Apprentices will be enrolled as students and subsequently full members of Accounting Technicians Ireland during their learning journey. Apprentices who complete the Level 5 apprenticeship successfully may be eligible to progress to the Level 7 programme (Chartered Accountants Ireland). This programme may provide opportunities for an international placement with a financial institution.

#### For Further Information Contact:

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For a full list of SRC Apprenticeships, visit:  
**[www.src.ac.uk](http://www.src.ac.uk)**