

MINUTES OF A MEETING OF THE SOUTHERN REGIONAL COLLEGE GOVERNING BODY HELD ON WEDNESDAY 23 JANUARY 2019 AT 18.30 IN THE BOARDROOM, NEWRY WEST CAMPUS.

PRESENT:

Mr Andrew Saunders (Chair)
Mr Scott Alexander
Mrs Teresa Campbell
Mr Arder Carson
Mr Gordon Gough
Mr John Nugent
Prof Gregory O'Hare
Mr Tom Redmond
Dr Eileen Stewart

IN ATTENDANCE:

Mr Keith Kilpatrick, Director of Curriculum
Mr Terry McGonigal, Director of Finance and Planning
Mr Raymond Sloan, Director of Client Services
Miss Lindsay Armstrong, Secretary to the Governing Body

The meeting convened at 18.41.

Mr Saunders welcomed Governors to the first Governing Body meeting of the year and thanked Members for attending the additional meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr Brian Doran, Mr Aidan McCormick, Mrs Judith Thompson and Mrs Nicola Wilson.

2. DECLARATION OF INTERESTS

The Chair reminded those present to declare at the commencement of the meeting any conflict of interests held in matters to be discussed. No interests were declared.

3. MINUTES OF THE GOVERNING BODY MEETING HELD 20 NOVEMBER 2018

The minutes of the meeting of 20 November were reviewed for accuracy and unanimously approved on the proposal of Mr Alexander and seconded by Mrs Campbell.

4. MATTERS ARISING

Mr Saunders informed Members that he had attended the Year End Accountability meeting with Departmental Members and advised of successful engagement and discussions taken place to consider challenges facing the FE sector. He stated that SRC is regarded as a high performing college and extended this thanks to Board Members, the Executive team and college staff for all their efforts.

Mr Saunders informed that he has received a request from the FE Director seeking departmental attendance at a future Governing Body meeting. Members agreed to extend an invitation for Mrs Harrison to attend the meeting scheduled in March.

5. CHAIRMAN'S BUSINESS

Mr Saunders stated that he has received communication from the Department requesting minor amendments to the Articles and Instrument of Government, approved by Members and submitted September 2018. He provided Members with a summary of the small number of corrections, which he informed are predominantly presentational and grammatical in nature.

Mr Saunders signed the documents on behalf of the Governing Body.

**ACTION
by whom**

Secretary

6. COMMITTEE MEETING MINUTES

• Audit Committee 13 November

Mr Nugent provided an overview of discussions taken place at the Audit Committee on 13 November. He informed that Members had reviewed and approved the Committee Annual Report noting high assurance ratings awarded throughout the year. Mr Nugent advised on two audit recommendations identified as 'carried forward' in the 2017/18 Follow Up Audit. These were in respect of the new CRM system to be developed by the STS project, and the ongoing service delivery problems from Properties Division. The Internal Auditor was content to close these issues as both issues are now being addressed outside of the College.

Mr Nugent advised that Audit Committee Members had reviewed the Annual Report and Financial Statements and made recommendation that the document be forwarded to the Governing Body for approval.

Mr Nugent confirmed that the Committee had reviewed the Report to Those Charged with Governance, an Internal Audit Report, the Corporate Risk Register and Direct Award Contracts.

The Governing Body unanimously adopted the Audit Committee minutes.

7. ANY OTHER BUSINESS

None.

8. DATE AND TIME OF NEXT MEETING

The next Governing Body meeting is scheduled to take place on **12 March 2019** in the **Oracle Bistro, Portadown Campus**.

The meeting concluded at 18.54.

A.P.S
CHAIR

12/03/19
DATE